



University Assessment Committee

Minutes

Monday, September 21, 2020

4:00-5:00pm

via Teams

www.valdosta.edu/uac

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

Members Present: Michael Black, Terence Sullivan, Natalie Kuhlmann, Fanhoe Nie, Michele Blankenship, Pepper Croft, Yvonne Landers, Hanae Kanno, Sudip Chakraborty, Jane Kinney, Ray Elson

Members Absent: Deborah Robson, Peggy Moch, Michael Holt

Michael Black called the meeting to order at 4:04pm.

I. Welcomed members for 2020-21

Academic Affairs

Michael Black, Director of Institutional Effectiveness and UAC Chair

President's Division

Pepper Croft, Information Technology

Student Affairs

TBD

University Advancement

TBD

Finance & Administration

Yvonne LeRoy-Landers, Associate to the Vice President

College of Science & Mathematics

Peggy Moch, Professor of Mathematics

Sudip Chakraborty, Professor of Computer Science and Interim Associate Dean

College of Humanities & Social Sciences

Fanhao Nie, Assistant Professor of Sociology

Langdale College of Business Administration

Ray Elson, Professor of Accounting

College of the Arts and General Education Council Representative

Deb Robson, Associate Professor of Communication Arts

College of Nursing & Health Sciences

Michele Blankenship, Associate Professor of Nursing



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Dewar College of Education & Human Services

Natalie Kuhlmann, Director, Professional Education Services

Hanae Kanno, Associate Professor of Social Work

Odum Library

Michael Holt, Assessment Coordinator & Associate Professor

Student Success

Terence Sullivan, Assistant Director, Academic Support Center

Ex Officio

Jane Kinney, Professor of English & Catalog Editor

Dr. Black thanked Niki Turley and Aubrey Fowler who ended their terms on the UAC. Welcome back to Ray Elson from LCOBA. The Division of Student Affairs is restructuring, so we will request a new representative.

II. Approved February 24, 2020 minutes

The committee approved the minutes and they were posted at

<https://www.valdosta.edu/administration/university-assessment-committee/documents/uac-minutes-02242020.pdf>

III. Committee Service to the University

Dr. Black reviewed the purpose of UAC.

UAC members assist our institution by improving assessment reporting procedures as well as evaluate the assessments themselves to ensure that departments are collecting meaningful data and using it for continuous improvement of their programs.

- Regional accreditation requires institutional commitment to the concept of quality enhancement through continuous assessment and improvement.
SACSCOC Standard 7 and 8
 - 7.1. The institution engages in ongoing, comprehensive, and integrated research-based planning and evaluation processes that (a) focus on institutional quality and effectiveness and (b) incorporate a systematic review of institutional goals and outcomes consistent with its mission. (Institutional Planning)
 - 7.3. The institution identifies expected outcomes of its administrative support services and demonstrates the extent to which the outcomes are achieved. (Administrative effectiveness)
 - 8.2. The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results in the areas below:



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- A. Student learning outcomes for each of its educational programs. (Student outcomes: educational programs)
- B. Student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs. (Student outcomes: general education)
- C. Academic and student services that support student success. (Student outcomes: academic and student services)

IV. Activities since last meeting (February 24, 2020)

Dr. Black shared that the following UAC-related activities:

- Collected 100% of IERs from 2018-19 (after many, many reminders).
- SACSCOC Self-Study mailed 09/01/2020 to off-site review committee.
- Draft QEP Proposal mailed 09/01/2020 to off-site review committee.
- Emailed memo to campus requesting IERs and IEPs (July 29, 2020).
 - Posted at <https://www.valdosta.edu/administration/university-assessment-committee/>
- Offered two virtual sessions on Preparing the IER and IEP (Aug. 26 and Sept. 1, 2020).
- The General Education Council prepared a nice summary of core curriculum assessment for the past three years (emailed to committee members on 9/21/20).
- USG eDegree Initiative- What is it? How is VSU involved? If you are interested, advance to 12:04 in this video: <https://www.valdosta.edu/administration/president/presidential-forum-video-review/>

V. UAC Business and Plans for Year 2020-21

- Review 2019-20 IERs and 2020-21 IEPs
 - Request memo sent to departments and units (July 29, 2020)
 - Discussed reorganization in the College of Education and Human Services
 - New unit for 2020-21: Health Promotions and Wellness (in Student Affairs)
 - Discussed IER and IEP quality for the Fall 2020 reporting cycle
 - Collected IERs and IEPs as of September 18, 2020: 1 of 156
 - Review of file locations (V:\ drive)
 - Deadline for reviews: January 31, 2021
- Virtual site visit for SACSCOC Reaffirmation (March 8-11, 2021)
- In November or December, we will have feedback from our off-site committee so we will then be able to address areas of concern identified by the off-site committee.

VI. Announcements/Workshops

Assessment Institute

Free registration for Assessment Institute 2020

<https://assessmentinstitute.iupui.edu/registration/index.html>

Don't miss this!



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Mypages.valdosta.edu

VSU operates a web server named “mypages.valdosta.edu.” This server will be decommissioned this year. If you or your faculty use this server for classroom assignments or for personal reasons, please complete the online form below by **September 30**. Someone will make contact to facilitate the transition to a new server.

https://valdosta.co1.qualtrics.com/jfe/form/SV_0rFzOCda6K9MSKF

USG RACEA Meeting

Thursday, October 15, 2020 via Teams.

APL Training Classes

October 21, 2020 2:30-3:30pm, Collaborate Ultra, [Register](#) or email apl [at] valdosta.edu ahead of time for link

November 16, 2020 2:30-3:30pm, Collaborate Ultra, [Register](#) or email apl [at] valdosta.edu ahead of time for link

SmartEvals Training Class

October 21, 2020 4:00-5:00pm, Collaborate Ultra, [Register](#) or email apl [at] valdosta.edu ahead of time for link

November 16, 2020 4:00-5:00pm, Collaborate Ultra, [Register](#) or email apl [at] valdosta.edu ahead of time for link

Congratulations to our members...

Yvonne Landers- elected Chair of the USG Staff Council

Terence Sullivan- elected Secretary of the USG Staff Council

Hanae Kanno- President’s Excellence Award for Research

Jane Kinney- President’s Excellence Award for Service

Jane Kinney- Nominated to begin training as an SACSCOC on-site committee chair

VII. UAC Meeting Schedule for Fall 2020 and Spring 2021

- October 20, 2020, 4:00-5:00, online: Teams
- November 18, 2020, 4:00-5:00, online: Teams
- January 25, 2021, 4:00-5:00, online: Teams
- February 23, 2021, 4:00-5:00, online: Teams
- March 24, 2021, 4:00-5:00, online: Teams
- April 22, 2021, 4:00-5:00, online: Teams

What if I cannot attend the meeting? Consider sending a representative for your unit. All UAC meetings are open meetings and guests are welcome.



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VIII. Adjourned at 4:48pm.