

Graduate Executive Committee Meeting Minutes

March 24, 2022

MEETING LOCATION: Online through Microsoft TEAMS

Present: Becky da Cruz, David Nelson, Ellis Heath, John Lairsey, Anne Greenfield, Dixie Haggard, Keith Lee, Anne Price, Michelle Ritter, Nancy Swanson, Megan Arrastia-Chisholm, Linda Most, Jennifer Beal,

Proxies: Kelly Davidson for Luis Bejerano.

Guests: Crystal Marshall, Renee Whitmer, Rebecca Petrella, Darli DeVane, Natalie Kuhlmann, Debbie Paine, Heather Kelley

The meeting was called to order by Dr. Becky da Cruz at 2:02 pm.

Minutes from February 17, 2022 were approved. Linda Most motioned to approve. David Nelson seconded. Motion passed: 18 approved - 0 opposed – 0 abstained

College of Arts

Request for a Revised Course – MAI C 6150: Media Entrepreneurship

The course description was updated to reflect current industry best practices in the communication field and student feedback from the program to help address their needs within the classroom.

David Nelson motioned to approve. Nancy Swanson seconded. Motion passed: 18 approved – 0 opposed – 0 abstained.

College of Humanities & Social Sciences

Revised Catalog Copy- MS in Sociology (catalog)

Tabled

College of Education & Human Services

Revised Catalog Copy – EdS with Major in Instructional Technology:

Ed.S. in Instructional Technology program concentrations needed curriculum and catalog changes in response to the changing needs of the field (IT program Advisory Board Meeting on 9/30/2021) and a release of a new set of GaPSC Instructional Technology Standards (effective as of January 2021).

John Lairsey motioned to approve. Ellis Heath seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Revised Catalog Copy – M.Ed. in Counselor Education (website):

Changed the admissions requirements to include both a summer and a fall start in hopes of increasing the number of successful applicants admitted. This request includes changing the graduate admissions requirements for the Clinical Mental Health Counseling concentration of the MED Counselor Education program by removing the assessment score admission requirement. The School Counseling concentration applicants must submit official scores on the GACE exams or their exemptions as governed by the Professional Standards Commission. Two

other changes were requested, to change the application requirement from two case studies to one, and to change the Psychology Department to the Human Services Department. Linda Most motioned to approve. David Nelson seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Revised Catalog Copy – M.Ed Degree with a Major in Adult and Career Education-Workforce Education and Development Option (catalog):

Held so that the faculty in LTWD spoke with Human Services Department regarding how the removal of PSYC 7010 and PSYC 7040 affects their department teaching the course.

Post Note: The departments spoke and agreed to move forward. This item will be returned to the agenda for the April meeting.

Revised Catalog Copy – M.Ed. Counselor Education: Clinical Mental Health Counseling/School Counseling (catalog)

Request to change PSYC course prefixes to COUN, which is consistent with other course offerings within the Counselor Education program. This includes the degree requirements for the MED Counselor Education program, both Clinical Mental Health Counseling and School Counseling concentration, and the EdS in School Counseling. These are existing courses taught within the Department of Human Services.

Linda Most motioned to approve. David Nelson seconded. Motion passed: 18 approved – 0 opposed- 0 abstained

Request for a Revised Course- PSYC 7020 Principles of Learning and Classroom Management:

Request to change PSYC course prefixes to COUN, which is consistent with the other course offerings within the Counselor Education program housed within the Department of Human Services and not the Department of Psychological Sciences. Additionally, the request includes updating the course description to remove the PSYC pre-requisite.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Request for a Revised Course- PSYC 7030 Measurement and Evaluation:

Request to change PSYC course prefixes to COUN, which is consistent with the other course offerings within the Counselor Education program housed within the Department of Human Services and not the Department of Psychological Sciences. Request includes updating the course description to remove the PSYC pre-requisites and be more inclusive of both Clinical Mental Health Counseling and School Counseling concentrations.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Request for a Revised Course- PSYC 7200 Psychopathology and Diagnosis:

Request to change PSYC course prefixes to COUN, which is consistent with the other course offerings within the Counselor Education program housed within the Department of Human Services and not the Department of Psychological Sciences.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Request for a Revised Course- PSYC 8200 Child Psychopathology:

Request is to change PSYC course prefixes to COUN, which is consistent with the other course offerings within the Counselor Education program housed within the Department of Human Services and not the Department of Psychological Sciences.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Request for a Revised Course- PSYC 8250 Developmental Psychology:

Request is to change PSYC course prefixes to COUN, which is consistent with the other course offerings within the Counselor Education program housed within the Department of Human Services and not the Department of Psychological Sciences. Additionally, the request includes updating the course description to remove the PSYC pre-requisites.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Request for a Revised Course- PSYC 8610 Behavior Modification:

Request is to change PSYC course prefixes to COUN, which is consistent with the other course offerings within the Counselor Education program housed within the Department of Human Services and not the Department of Psychological Sciences, as well as removal of unnecessary pre-requisites.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Request for a Revised Course- PSYC 8610 Behavior Modification:

The course provides MED Counselor Education graduate students an elective option that focuses on issues of topical importance in the counseling field, current events and professional issues. The course will also give opportunity for faculty to share their professional areas of specialization and expertise with graduate students.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Sub Committee Reports

- **Graduate Student Success** – Dr. da Cruz said the Student Success survey has been submitted and Dr. Downing’s students are working on it. Dr. da Cruz will share a copy with the committee once it is ready.
- **Doctoral Program Sub-Committee**- No Report
- **Graduate Appeals**-No Report
- **Graduate Faculty Scholarship**-There has been 11 faculty who have been funded for the spring semester which came to \$8,500 in support of their research and/or recruitment efforts for graduate programs and we have provided funding for 11 graduate students as well.
- **Graduate Faculty Membership**- The committee will meet March 31st to vote on the faculty members who have applied for full status. The committee will also discuss whether department chairs/heads who meet the criteria would have to apply for full status. The committee will update the GEC members on this at the April meeting.

Other Business/Topics from the floor

- Graduate Admissions Update-** The New application system (Slate) continued in its buildout. The New reporting system is being developed as well. Rebecca stated the reports that are received at 9 am on Monday morning are coming through the old application system radius. If anyone needs numbers to give the Graduate school a call.

Dr. da Cruz updated everyone on the Graduate School staffing: She stated that A'Shondée Kinlaw has been rehired. The Grad office will be hiring a Temp staff member for Linda de Carlo empty space just until Slate is fully built. Also, the grad office is collaborating with the undergrad admissions to help with the work load. A consulting firm has also been hired to help finish building the new CRM
- Program Standard Welcome Email-** The departments who send out notifications will be able to setup an email that will go out automatically once a decision has been made on a student. Rebecca stated if your department would like to have this setup to let her know, so she can contact IT.
- Standardized Title for: Goal Statement/Personal Statement/Letter of Intent**

A discussion was held as to what type of language would best be used on the application. It seems some students are getting confused. The Grad school would like to settle on one standard title, so that students would know what is expected of them.
- Graduate Assistant Updates-**

Dr. da Cruz stated that anyone who was awarded a GA for summer needs to submit their onboarding forms on or before April 8th. All Summer GA position go through the competitive process.
- Graduate Student Research Symposium:** The Symposium will be in person this year on April 8th There will be Posters, 3MT and Musical Performances. The symposium is in the Student Union Ballrooms A, B, and C. The GA of the year will be held at 3 pm in Ballroom A and the Symposium in Ballroom B & C from 4-6 pm. The 3MT students will have posters displayed as well. Students who want to showcase their poster, but are unable to attend, will have an area setup for them with a computer, so they can answer questions online.

Dr. da Cruz reminded everyone how important it was to inform your students that they have been nominated to present at the Symposium.
- Meeting Dates:** - Bylaws-third Thursday of the Month
Everyone agreed to keep the GEC meeting as the third Thursday of the Month
- AGS & SGA Updates:** N/A
- Items from the Floor-** N/A

Motion made to adjourn at 3:30 pm by Ellis Heath

Next AC Meeting: April 11th
Next GEC meeting: April 21st

X *Darli DeVane*

Darli DeVane
Administrative Coordinator

X *Becky K. da Cruz*

Dr. Becky da Cruz, Associate Provost
for Graduate Studies & Research