

Graduate Executive Committee Meeting Minutes

December 2, 2021

MEETING LOCATION: Online through Microsoft TEAMS

Present: Becky da Cruz, David Nelson, Beibei Lin, Ellis Heath, Matthew Carter, John Larrisey, Linda Most, Anne Greenfield, Dixie Haggard, Luis Bejarano, Keith Lee, Anne Price, Michelle Ritter, Michael Webster, Mitch Lockhart, Matt Grant, Chris Downing

Proxies: Ellis Heath for Nancy Swanson, Matthew Carter for Kelly Heckaman, Dixie Haggard for Megan Arrastia-Chisholm, Michelle Ritter for Peggy Moch

Guests: Crystal Marshall, Colette Drouillard, Renee Whitmer, Marie Reyes, Kennise Wilcox, Karla Hall, Rebecca Petrella, Darli DeVane.

The meeting was called to order by Dr. Becky da Cruz at 2:05 pm.

Minutes from November 2, 2021 were approved. Linda Most motioned to approve. Michelle Ritter seconded. Motion passed: 20 approved - 0 opposed – 0 abstained

Dr. Becky da Cruz introduced Darli DeVane, the new Administrative Coordinator.

**College of Nursing and Health Sciences**

Applied Sport Science and Human Performance – HSEP 6060:

The exercise physiology program is in the process of earning accreditation through the National Strength and Conditioning Association's (NSCA) Council on Accreditation of Strength and Conditioning Education (CASCE). The proposed course will serve to expand on areas within the required curriculum that are currently minimally covered in other courses. Moreover, the proposed course will be complementary to other courses offered within the exercise physiology program that prepare students from nationally recognized certifications. Specifically, this course will prepare students for the competencies required for the NSCS's Certified Performance and Sport Scientist certification. Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed – 0 abstained.

Research Methods in Exercise Physiology – HSEP 7000:

This proposed modification will allow students to develop the skills necessary for graduate level research. Specifically, this will be achieved by adding a statistical analysis lab component to this course (2-hours each week) thereby providing them the opportunity to understand and perform statistical analyses specific to the discipline of Exercise Physiology. Presently, students enroll in a separate statistics course (PSYC 5500); however, the recent university reorganization has resulted in uncertainty of when this course is being offered. Additionally, we have the faculty with the expertise to teach the statistical content of the course.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed – 0 abstained.

Exercise Physiology Seminar – HSEP 7400:

This proposed change allows students more flexibility in the scheduling of their academic

program of study as well as greater flexibility in faculty teaching loads.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approve – 0 opposed – 0 abstained.

Exercise Physiology Internship – HSEP 7950:

This course is presently graded using an A-F scale. The faculty feel that it is more appropriate to use Satisfactory/Unsatisfactory (S/U).

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Masters of Science in Exercise Physiology (Credit Hours and Spring Admission):

Within the Overview tab, this change was implemented last year, but was not changed in the catalog.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

Master of Science in Exercise Physiology (Test Scores & course Requirements):

The change in admission deadlines allows for enrollment growth of the program but does not compromise the quality of the educational experience. The changes in the curriculum plan accommodate the expertise of a recent addition to the Exercise Physiology faculty and allows for greater flexibility in course options for the students as the program enrollment increases.

The removal of HSEP 6160 - Exercise Psychology from the curriculum is due to not having a graduate faculty member with expertise in this specific content area. The removal of PSYC 5500 - Statistical Methods in Psychology is due to recent HSEP faculty addition thereby no longer necessitating the accommodation of Psychology from the Department of Human Services. Change HSEP 7020-Advanced Exercise Physiology II from a directed elective to a required course.

Ellis Heath motioned to approve. Linda Most seconded. Motion passed: 18 approved – 0 opposed- 0 abstained.

**College of Education and Human Services**

Literacy Disorders Practicum – CSD 5250:

Speech-language pathologists are increasingly expected to directly treat literacy-based disorders within multiple settings. This course is designed to provide students with the opportunity to specifically assess and treat those with literacy disorders.

Mitch Lockhart motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Master of Education in Communication Disorders:

The admission requirements are being adjusted to increase the accessibility for prospective students who may not have an undergraduate degree in communication sciences and disorders but would like to obtain a master's degree in the area. This change may also increase recruitment efforts and the number of students who apply to the program.

Mitch Lockhart motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Library Services for Users with Disabilities – MLIS 7180:

Gernsbacher et al. (2016) reported people who are referred to as having "special needs" are viewed

more negatively than those referred to as having a disability. The people-first language can also be observed across many government websites though the best way to determine whether to use identify-first language or people-first language is to find out the preference of the person to whom you are referring. The course title is changed to reflect this understanding. The course description is also updated to accurately reflect the existing course coverage.

Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Indexing, Abstracting, and Thesaurus Construction – MLIS 7360:

The course title and description need to be revised to reflect the course content more accurately. The course covers contemporary topics in the management of knowledge creation and use by discussing a variety of knowledge resources. The current course title is limited to a few specific topics and does not represent the principles and practices of creating various knowledge resources that are covered in the course. Therefore, the current title and course description need to be revised to accurately represent the existing course coverage.

Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved - 0 opposed – 0 abstained

Master of Library and Information Science/Library and Information Studies (Admission Deadline):

This change in date will take some of the pressure off the faculty and staff while also getting the decisions to the applicants earlier in the fall. The change will also accommodate any new USG employees who apply and need to get their TAP applications into their benefits coordinators by November 15.

Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved - 0 opposed – 0 abstained

Advanced Metadata – MLIS 7330:

This is typo that needs to be removed.

Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved - 0 opposed – 0 abstained

Master of Library and Information Sciences/Library and Information Studies- Prerequisite:

This represents a change in program policy with regard to course prerequisites.

Ellis Heath motioned to approve. Matt Grant seconded. Motion passed: 17 approved - 0 opposed – 0 abstained

## **College of Humanities and Human Services**

Doctor of Public Administration:

We no longer consider the GRE score for admissions since it perpetuates systemic bias and suppresses applications.

Linda Most motioned to approve. Ellis Heath seconded. Motion passed: 18 approved - 0 opposed – 0 abstained

Master of Public Administration:

We no longer consider the GRE score for admissions since it perpetuates systemic bias and suppresses applications.

Linda Most motioned to approve. Ellis Heath seconded. Motion passed: 18 approved - 0 opposed – 0 abstained

### **Sub Committee Reports**

- Graduate Student Success – Dr. da Cruz provide an update on the new graduate student kickoff event to be held January 13th at 6:30pm. There is synchronous and asynchronous components. The Graduate school web page will have videos from different offices across campus. (i.e. Counseling, Financial aid, Academic Success Center, etc.).
- Doctoral Program Sub-Committee- No Report
- Graduate Appeals-No Report
- Graduate Faculty Scholarship-Spring deadline: February 18<sup>th</sup>  
Dr. da Cruz stated if you have any conferences coming up in the spring you need to submit the request by the deadline. If you have a Grad student who will be presenting at a conference they will need to submit a request by the deadline as well. Grad students will be able to use the funds for registration and travel.
- Graduate Faculty Membership- Dr. David Nelson  
The committee voted on Full faculty status for Dr. Trowell and Temp faculty status for Dr. Mathis.  
Dr. David Nelson motioned to approve. Linda Most Seconded. Motion passed: 17 approved – 0 opposed – 0 abstained

### **Other Business/Topics from the floor**

- Graduate Admissions Update- Rebecca Petrella stated if you have anyone you want to bring in for the spring to let her know. If you are hearing from students on test score waivers to let her know  
Dr. Most stated students are not wanting to use their SS number and would like to see if there is a better way to apply. An email was sent out to everyone about the new application. Please review and let Rebecca or Dr. da Cruz know if you have any feedback.
- Graduate Recruitment Day: February 21<sup>st</sup> – Dr. da Cruz  
Graduate Recruitment day is open to all programs who would like to hire a Graduate student  
There will be a table for students to sign up and Dr. da Cruz needs volunteers to work the table  
Interviews will be held that afternoon.
- Commencement – December 10<sup>th</sup> 5 pm in the PE complex
  - Marching orders - Graduates need to arrive by 4 pm; They need to check in with event services once they arrive; Once they check in then they will line up by their tables; Student will be able to take pictures. Blaze will be available for pictures as well
  - Hooding - Faculty would like to see the Hooding come back for the students who are receiving their Masters
  - Grads either pick up diploma cover or handed by President - Due to COVID students can either pick up their diploma cover or have the President hand it to them. If a student picks up their diploma cover the President will not shake their hand. If they are wearing a mask the President will put his on. If they do not pick up the diploma cover the President will hand it to them and shake their hand
- AGS & SGA Updates- Emily Brown, SGA rep. No Report

- Items from the Floor  
John Larrisey requested to meet with Dr. da Cruz and Darli Devane to discuss LTWD spring Doctoral dissertations. Dr. da Cruz stated she is open to meet with any others to discuss dissertations as well.

Motions was made to adjourn at 3:31 pm by Ellis Heath

Next meeting: January 20<sup>th</sup>

X *Darli Devane*

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Darli DeVane  
Administrative Coordinator

X *Becky K. da Cruz*

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Dr. Becky da Cruz, Associate Provost  
for Graduate Studies & Research