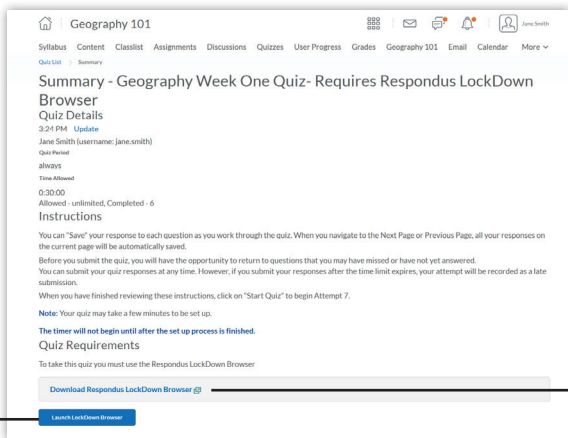# LockDown Browser® & Respondus Monitor®

WHAT IS RESPONDUS LOCKDOWN BROWSER?

LockDown Browser is a locked browser for taking quizzes in Brightspace. It prevents you from printing, copying, going to another URL, or accessing other applications during a test. If a Brightspace test requires that Respondus LockDown Browser be used, you will not be able to take the test with a standard web browser.

LockDown Browser should only be used for taking Brightspace quizzes. It should not be used in other areas of Brightspace.

TAKING A QUIZ

1. Log into Brightspace with a regular browser, select the course and navigate to the quiz.

2. From this screen, either install LockDown Browser or launch it to take the test.

① If the computer already has LockDown Browser installed, simply click the "Launch LockDown Browser" button.

② If the computer does not have LockDown Browser installed, this link will enable you to install LockDown Browser to the computer.

3. If prompted to close a blocked program (e.g. screen capture, instant messaging), choose **Yes**.

4. If you are required to use a webcam to record yourself during a test, a Startup Sequence will guide you through a webcam check and other items required by the instructor.

5. Once a test has been started with LockDown Browser, you cannot exit the test until the **Submit** button is clicked.

USING WITH A WEBCAM (RESPONDUS MONITOR)

You may be required to use LockDown Browser with a webcam, which will record you during an online, non-proctored exam. (The webcam feature is sometimes referred to as "Respondus Monitor.")

Your computer must have a functioning webcam and microphone. A broadband connection is also required.

If an exam requires LockDown Browser *and* a webcam, follow steps 1-5 in the previous "Taking A Test" section. At this point the Startup Sequence for the webcam begins.

• You will first need to review and agree to the Terms of Use.

• The **Webcam Check** will confirm that your webcam and microphone are working properly. The first time the Webcam Check is performed on a computer, Adobe Flash Player will require you to select **Allow** and **Remember**.

• The remaining steps of the Startup Sequence will depend on settings chosen by your instructor. Follow the instructions and note your progress along the top of the screen.

• If you encounter a problem, select the **It's not working** link for troubleshooting tips.

The test will begin after the Startup Sequence is complete. You cannot exit LockDown Browser until the test is submitted for grading.

PROBLEMS?

If you have problems downloading, installing, or taking a test with Respondus LockDown Browser, contact your instructor or your institution's help desk.