

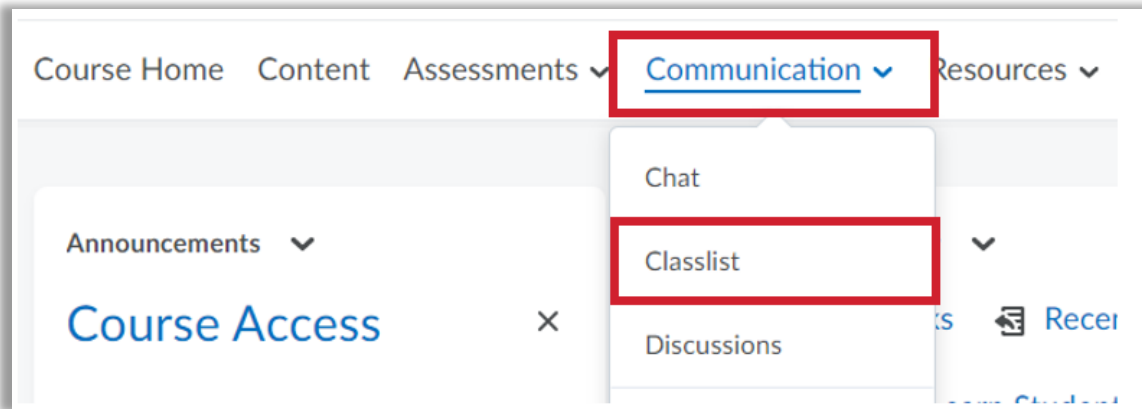
# Classlist in BlazeVIEW

## Navigating the Classlist

Log in to BlazeVIEW through MyVSU. Enter a specific course you are taking.



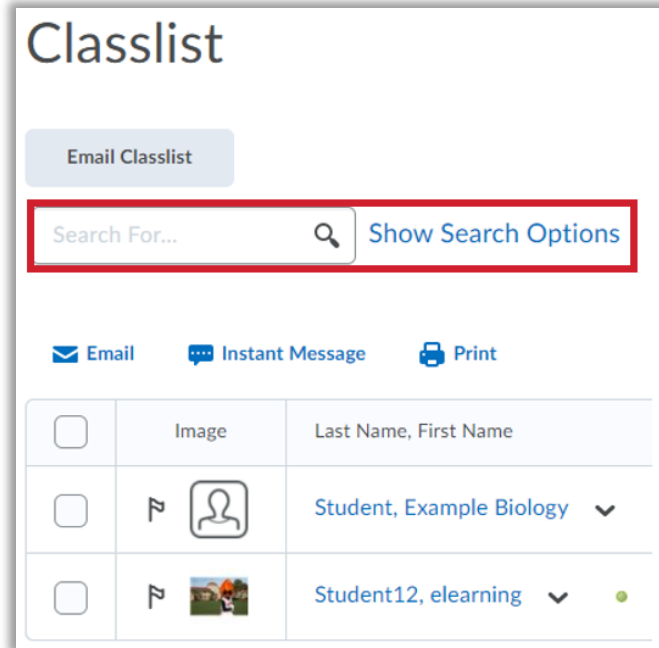
From the Navbar, click **Communication** and select **Classlist** to view a list of all students and instructors enrolled in that course.



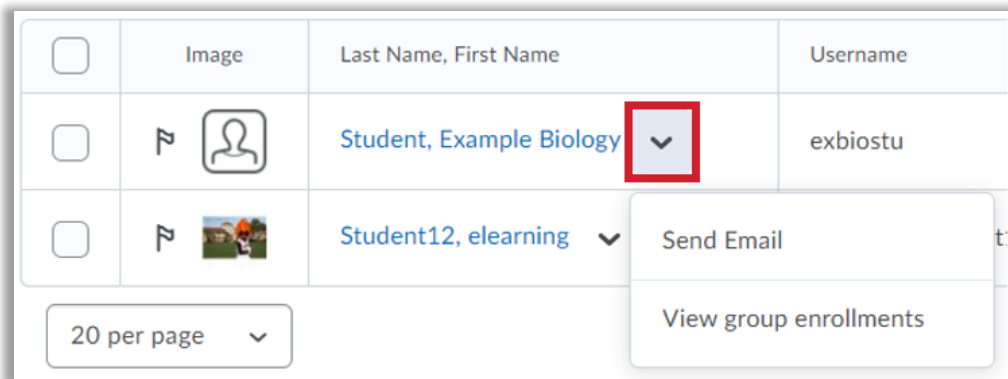
Each user's profile picture (if uploaded), their name, username and role in the class are displayed on the Classlist.

<input type="checkbox"/>	Image	Last Name, First Name	Username	Role ▼
<input type="checkbox"/>		Student, Example Biology ▼	exbiostu	Student
<input type="checkbox"/>		Student12, elearning ▼ <span style="color: green;">●</span>	elearning.Student12	Student

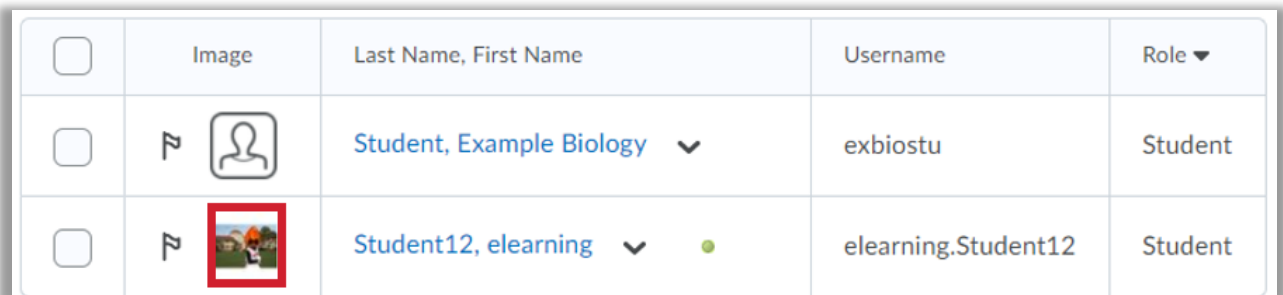
You can use the search bar to find a specific user.



You can complete additional actions by clicking the dropdown arrow beside a user's name.






Click a user's profile picture to view his/her profile.





To return to the Classlist, click **Go Back**.




## Contacting Users from the Classlist



To send a message from the Classlist, select the user(s) you want to contact.

 Email    Instant Message    Print

<input type="checkbox"/>	Image	Last Name, First Name	Username	Role ▼
<input checked="" type="checkbox"/>		Student, Example Biology ▼	exbiostu	Student
<input type="checkbox"/>		Student12, elearning ▼ ●	elearning.Student12	Student

Click **Email** to compose and send an email message. Click **Instant Message** to send an instant message within BlazeVIEW.

 Email    Instant Message    Print

<input type="checkbox"/>	Image	Last Name, First Name	Username	Role ▼
<input checked="" type="checkbox"/>		Student, Example Biology ▼	exbiostu	Student
<input type="checkbox"/>		Student12, elearning ▼ ●	elearning.Student12	Student

For more information or assistance, call 229-245-6490 or email [blazeview@valdosta.edu](mailto:blazeview@valdosta.edu).

For 24/7 BlazeVIEW or GoVIEW assistance, call 855-772-0423 or visit [GeorgiaVIEW Help Center](#).



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